



[Cook Islands Social Impact Fund Policy]

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**Administered by**  
**the Ministry of Internal Affairs**  
**[November 2018]**

## **Acknowledgement**

A warm appreciation and acknowledgement to the Secretary, Anne Herman, Ministry of Internal Affairs and the following Board members:

TearikiTaoiau Rongo – CSO, Chairperson 2018

Michelle Aisake – DCD/Ministry Finance & Economic Management, Representative

Nooroa Numanga – Director, Social Policy & Services Division, Internal Affairs Representative

Daphne Ringi – Ministry of Health Representative

Elizabeth Ponga – CSO member

Elia Raukete (Princess) – CSO, Outer Island Representative

Angeline Tuara – SIF National Coordinator/ Secretariat to the Board

For their shared experiences and insights to shape this policy going forward.

Meitaki Maata

Kia Manuia.

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## **Introduction**

The Cook Islands Social Impact Fund (SIF) is a contestable grant fund administered by the Ministry of Internal Affairs. The SIF is designed to contribute to the achievement of the national sustainable development plan goals through national social policies developed by the Ministry.

The SIF is fully funded by the Cook Islands Government to support Registered Civil Society Organisations (CSO), Civil Society groups, Sports and Faith based organisations and Community groups. Calls for proposals to access the SIF are made **at least** once a year for Project Funding and once every three years for Programme Funding.

## **Purpose**

The SIF provides for the delivery of quality services by Civil Society Organisations to meet the needs of those most vulnerable and is focused on priority areas. These areas are primarily aligned to:

- Goal 9: Accelerate gender equality, empower all women and girls and advance the rights of Youth, the elderly and disabled
- Goal 7: Improve health and promote healthy lifestyles

Proposals that meet the needs of one or more of the above priorities may be considered, provided that clear links can be shown.

<b>Priority Areas</b>	<b>Outcomes</b>	<b>Outputs</b>
Gender Equality	Participation of women and girls, men and boys, transgender in economic development  Equitable participation of women and men in decision making, governance and political representation	CSO Partnership Policy  National Social Policies (Administer by the Ministry of Internal Affairs)  Social Impact Fund Administration processes and Documents
Children and Youth	Participation of youth in economic, education & lifelong opportunities  Strengthening strong family values, cultural and support systems  Improved living conditions, health and welfare of children  The care and protection of children and young people at risk	Training and support to Cook Islands CSO's

Disabilities	<p>Participation of people with disabilities in economic and employment, education, cultural, spiritual and recreation at all levels of family, community, island and national life</p> <p>Provision and support services to improve living conditions, health and welfare to all persons with disabilities and their families</p>	
The Elderly	<p>Participation of older persons in economic and employment, education, cultural, spiritual, and recreation at all levels of family, community, island and national life</p> <p>Provision and support services to improve living conditions, health and welfare of older persons</p>	
Domestic Violence	<p>Elimination of violence against women and children</p> <p>Provision of support services to survivors, perpetrators and families of domestic violence</p>	
Mental Health	<p>Participation of people with mental disorders in all levels of family, community, island and national life</p> <p>Provision of social care services in community based such as Suicide, NCD's, Respite care</p>	

### **Social Impact Fund Structure**

The SIF has two components – a programme component and a project component. Proposals that involve activities in the Pa Enua are assessed favourably.

#### ***Component One: Project Funding***

This is for small scale initiatives that can be completed within one year for proposals between \$5,000 to \$20,000.

***Component Two: Programme Funding***

Programme funding is for the delivery of targeted services to a specified priority area for up to three (3) years for proposals between \$50,000 to \$150,000.

**Fund Conditions**

Civil Society Organisations (CSOs) applying for funds must:

- Be a Cook Islands registered CSO and operate in the Cook Islands
- Have a local bank account in the name of the CSO, with a minimum of two signatories
- Maintain high standards of governance, conduct, and meet their reporting and accountability obligations
- Obtain Island Government endorsement and ensure alignment with the Island Development Plan, if they operate in the Pa Enua
- Liaise with the Revenue Management Division, of the Ministry of Finance and Economic Management (MFEM) regarding tax obligations for employees/staff such as Pay as You Earn (PAYE) Tax, including Valued Added Tax (VAT) reimbursement and exemptions as a registered CSO
- Liaise with the Cook Islands National Superannuation Fund (CINSF) Office regarding superannuation obligations for employees

**SIF does not support the following activities and costs:**

- Prizes, Gifts and Awards
- Cash Awards or Prizes including Donations
- Micro credit loans
- Social functions – other than workshops, conferences, meetings.
- Scholarships and internships
- Political activities – other than education and voter awareness programmes
- Humanitarian aid (e.g. food and relief supplies after cyclones)
- Projects which benefit only individuals or individual families
- Purchase of motor vehicles as defined in the Government Financial Policies & Procedures Manual
- Agricultural chemicals
- Religious/evangelical activities
  - other than the activities of the Religious Advisory Council (RAC) that support national events
  - designed to promote a particular religious belief e.g production or distribution of religious material, establishment of churches
  - projects which require beneficiaries/communities to follow a particular set of beliefs in order to be involved in the project
  - projects which have multiple objectives, need to be specific
  - projects where the beneficiary is a religious institution as distinct from the local community

All activities and payments for goods and services are to be made only in the Cook Islands  
Considerations on a case by case basis will be made where products are not available locally.  
SIFs will be allocated in an equitable and contestable process, consistent with the Cook Islands Government standards of accountability and transparency as per Part C, section 8 of the Cook Islands Government Financial Policies and Procedures Manual.

Support and training will be provided in results-based planning, delivery and reporting on funded projects and programmes to enable organisations to account for outcomes.

In recognition of the value of multiyear funding, long term partnerships will be sought with CSOs

### **Fund Evaluation Criteria**

Proposals must meet administrative requirements below, before being evaluated.

Administrative requirements include:

- Proposals must be received by or before the closing date for receiving proposals
- CSOs must meet the Fund conditions outlined in this Policy
- Proposals must be completed on SIF templates

### **Proposals are assessed against the following non price and price criteria.**

#### ***Non-price (75%)***

**Relevance** – The extent to which proposals are aligned to the NSDP goals, priority areas and outcomes of the SIF

**Effectiveness** – The extent to which proposals demonstrates how results (outcomes and outputs) will be achieved

**Efficiency** – How well the proposal has outlined its intended use of resources to achieve results

**Sustainability** – The extent to which the benefits of the proposal's activities will continue after SIF has been withdrawn

**Impact** – The long term positive and negative changes produced by the proposal at a community and national level in addressing the needs of vulnerable people

**Mutual Accountability** – Proposals indicate that CSO's are accountable for results consistent and use transparent processes

**Experience** in delivering the identified service – the extent that the organisation can show long term commitment and experience in effective delivery of service

**Harmonisation** – Proposals show collaboration with other CSOs, government organisations where possible in an effort to reduce duplication

**Pa Enua** – Proposals should show the inclusion of Pa Enua activities and cost of service delivery and budget for this

***Price (25%)***

Proposed budgets are within the allocated amount for the fund and Prices are fair and follow the Cook Island Government Financial Policies and Procedures Manuel (CIGFPPM).

**National Social Policies**

(Administered by the Ministry of Internal Affairs (These policies will be updated after timely reviews)

**1. Gender Equality**

- CIs National Gender Policy on Gender Equality & Women's Empowerment (NPGEWE), 2018 – 2028

**2. Children and Youth**

- Family Protection and Support Act 2017
- Te Pito Manawa O te Anau, CI National Policy Framework for Children 2017 – 2021
- CIs Suicide Prevention Strategy, 2016 – 2021
- CIs National Youth Policy - Back to Basics for Youth, 2015 – 2020

**3. Disabilities**

- CIs Disability Inclusive Development Policy and Action Plan, 2014 – 2019

**4. Elderly**

- Kaveinga No Te Rauti Maori, reviewed September 2018

**5. Domestic Violence**

- CIs Family Health Safety Survey(FHSS) Report 2014, Te Ata O Te Ngakau

**6. Mental Health**

- CIs Mental Health and Well-Being Strategy 2016 - 2020
- CIs Mental Health and Well-Being Policy 2015